

Job Posting

Assistant Director at George Washington University Community Counseling Services Center

Founded in 1821, GW is the largest institution of higher education in the District of Columbia, to include ten academic units, with a full-time equivalent enrollment of a little over 20,000 students and approximately 11,000 employees. The George Washington University is a community dedicated to learning, communication, respect, service and teamwork. As one of the largest private employers in the District of Columbia, the university seeks employees who support the teaching, research, and public service mission of the university.

GW's Community Counseling Services Center (CCSC) serves as a resource to the Washington, D.C., metropolitan area by providing low-cost counseling and referral services, clinical screenings, and outreach programming. It empowers clients through community outreach and client advocacy while providing opportunities for master's degree students to implement and develop expertise in counseling competencies under the close supervision of faculty and clinical supervisors.

The CCSC is seeking an assistant director to facilitate the provision and oversight of mental health programs and services. The CCSC has two primary missions: to provide quality counseling services to clients and to promote excellence in the training of master's and doctoral students through state-of-the-art clinical supervision. This position reports directly to the Clinical Director and must be able to regularly work evenings and weekends.

Responsibilities include, but are not limited to:

- Providing direct supervision of master's Counselor Internship Students (CIS), doctoral level CIS and CCSC staff
- Creating a yearly training curriculum for CIS students and CCSC staff
- Annually updating the CCSC Policies and Procedures manual and CCSC forms
- Providing crisis management oversight and monitoring CCSC services in regard to professional and ethical service provision
- Developing, facilitating and evaluating CIS and CCSC programs
- On call availability during CCSC days of operation and during semester breaks when the CCSC is otherwise closed
- Performs other work related duties as assigned.

The incumbent is expected to efficiently lead a team, maintain confidential information and possess enthusiasm for the counseling field. The omission of specific duties does not preclude the assistant director from assigning duties that are logically related to the position.

Minimum Qualifications are: Doctoral degree in a mental health discipline (counseling, psychology, or social work), plus four (4) years of professional experience, to include two (2) years of supervisory experience. Licensed in Washington, D.C. or eligibility for Washington, D.C. clinical license within six months of hire.

To apply for this position, contact Dr. Monica Megivern, Director, CCSC, 202-994-2390 or mmmeg@gwu.edu

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