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UNIVERSITY**

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## Assistant Professor

Below you will find the details for the position including any supplementary documentation and questions you should review before applying for the opening. To apply for the position, please click the **Apply for this Job** link/button.

If you would like to bookmark this position for later review, click on the **Bookmark** link. To email this position to a friend, click on the **Email to a Friend** link. If you would like to print a copy of this position for your records, click on the **Print Preview** link.

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**Please see Special Instructions for more details.**

Candidates must apply on-line at <http://jobs.monmouth.edu> and upload a Cover Letter and Curriculum Vita, along with materials supporting teaching effectiveness and research activities. Three professional letters of reference should be sent directly to David Burkholder, PhD, Chair of Search Committee, Department of Professional Counseling, Monmouth University, West Long Branch, NJ 07764. Deadline for receipt of the application and all supporting materials is October 18, 2017.

## Posting Details

### Posting Details

<b>Requisition Number</b>	F317P
<b>Job Position Title</b>	Assistant Professor
<b>Department</b>	Professional Counseling
<b>Immediate Supervisor Title</b>	Chair
<b>FLSA</b>	Exempt
<b>Grade</b>	None
<b>Union</b>	FAMCO
<b>Status</b>	Full-time
<b>Total Number of Authorized Work Hours per Week</b>	
<b>Total Number of Authorized Work Weeks per Year</b>	44
<b>Advertised Rate of Pay</b>	Discussed during interview

**Position Summary** The Department of Professional Counseling at Monmouth University is seeking applications for two Assistant Professor positions. These anticipated openings are for the 2018-2019 academic year and are tenure-track.

The graduate programs in the Department of Professional Counseling aim to develop mental health professionals who can effectively address issues of wellness, personal growth, and pathology for the benefit of a diverse population of clients.

The department offers two distinct graduate degree options:

The Master of Science in Clinical Mental Health Counseling prepares students for licensure as Licensed Professional Counselors (LPC). This 60-credit program is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). This program satisfies the academic requirements for the LPC by providing course work in the core areas required for licensure.

The Master of Arts in Addiction Studies prepares students for licensure as Licensed Clinical Alcohol and Drug Counselors (LCADC). This 33-credit track is accredited by the National Addiction Studies Accreditation Committee (NASAC). This program satisfies the academic requirements for the LCADC by providing course work in the core areas required for licensure.

The Graduate Certificate in Professional Counseling is a twelve-to-eighteen-credit program designed for students who are completing or have completed a CACREP-accredited Master's degree in counseling and are in need of additional credits to complete the educational requirements of the Licensed Professional Counselor (LPC) licensure in NJ.

Our graduates are expected to contribute to and be leaders in their field through practice, education, and professional excellence.

Candidates must apply on-line at <http://jobs.monmouth.edu> and upload a Cover Letter and Curriculum Vita, along with materials supporting teaching effectiveness and research activities.

**Special Instructions to Applicants:** Three professional letters of reference should be sent directly to David Burkholder, PhD, Chair of Search Committee, Department of Professional Counseling, Monmouth University, West Long Branch, NJ 07764.

Deadline for receipt of the application and all supporting materials is October 18, 2017.

**Required Skills or Software** On-line Records System, Excellent interpersonal, organizational and communication skills, Must be able to treat confidential and sensitive information appropriately

**Required Years of Experience**

**Required Degree, Licenses or Certifications** Doctoral degree, ABD candidates may be considered with degree completion expected by date of employment

Earned doctoral degree in Counselor Education and Supervision, preferably from a CACREP-accredited program. Licensed, or license-eligible, Professional Counselor (LPC) in New Jersey.

**Other Requirements**

Evidence of ability to teach core courses in a graduate counseling program. Demonstrated, or substantial promise of effectiveness as a teacher, student advisor, academic leader and ability to contribute to the Institute for Health and Wellness.

Demonstrated competence in scholarly work and focus on professional growth consistent with expectations of tenure-track academic positions. Ability to work constructively with members of the University community. Evidence of work with diverse populations.

**Preferred Qualifications** Specialization in Alcohol and Drug Counseling, licensed LCADC or license eligible. Experience in addiction counseling.

**Posting Date** 09/22/2017

**Closing Date** 10/18/2017

## Job Duties

### Job Duties

**Duty** Advise students.

**Regular or Occasional** Regular

**Duty** Maintain scholarly currency.

**Regular or Occasional** Regular

**Duty**

Serve on committees.

**Regular or Occasional** Regular

**Duty** Teach 9 credits per semester (12 credits with a 3 credit course load reduction for scholarship).

**Regular or Occasional** Regular

## Supplemental Questions

Required fields are indicated with an asterisk (\*).

1. \* Do you have an earned doctorate in counselor education and supervision, preferably from a CACREP-accredited program, or ABD status with degree completion by date of employment?
  - o Yes
  - o No
2. \* Are you licensed, or license-eligible, as a Professional Counselor (LPC) in New Jersey?
  - o Yes
  - o No
3. Where did you hear about this job opening?

(Open Ended Question)

## Documents Needed to Apply

### Required Documents

1. Resume or Curriculum Vitae
2. Cover Letter

### Optional Documents

1. First Letter of Recommendation
2. Second Letter of Recommendation
3. Third Letter of Recommendation
4. Transcripts
5. Other Document
6. Professional References